

MELBOURN PARISH COUNCIL MINUTES

Minutes of the Play Areas, Recreation and Youth Committee held on Monday 12th October, 2015 in the upstairs meeting room in the Community Hub, High Street, Melbourn commencing at 8.20 p.m.

Present: Cllrs. M. Linnette (Chair), I. Bloomfield, C.Stead, J.Hales, V Barrett, J.Regan, J.Norman and M.Townsend

In attendance: The Clerk.

PLY26/15 Apologies for Absence:

Cllrs Crosby and Tulloch for work reasons; the Ranger for personal reasons.

PLY27/15 Declarations of Interest:

None.

PLY28/15 Minutes of the meeting held on Monday, 7th September, 2015:

It was proposed by Cllr. Bloomfield, seconded by Cllr. Stead and agreed that the minutes of the meeting held on 7th September, 2015 be signed as a true record.

PLY29/15 To receive a report on the meeting 7th September 2015:

*(a) PLY19/15: To discuss the letter from Blake Carrington:
The committee accepted Mr Carrington's request for the siting of a container on the Old Recreation Ground, subject to Parish Council approval. However, it is to be positioned behind the Cadet Hut on a designated site. It has been agreed to site the container behind the Cadet Hut. The council is awaiting a quote to be submitted by Peter Norbury for the container. This will go to the Full Parish Council Meeting on 26th October.*

PLY30/15 Update on the Pavilion:

The Youth Club is to be issued two keys from Beactive for which they have to take responsibility for by signing them out and back in. Any lost keys will be paid for by Groundworks and, if necessary, any changes in the locks as a consequence of the loss. Contact details have been given to Beactive.

PLY31/15 To receive an update on the recreation areas:

The issue of the boundary fence was raised due to residents fencing and gate issues along the boundary. The Clerk to establish boundary line where neighbouring property owners have erected a new fence and gate. There are several properties with gates on the Recreation Ground. The chain-link fence has been cut in these areas. The Clerk to confer with the solicitor and will frame a letter to be written to residents' explaining that their gates do not give them right-of-access on to the Recreation Ground.

The fence on the right-hand side of the Old Recreation Ground needs to be repaired/replaced as youngsters are now playing on this and there are some deep ditches. It is thought that it belongs to Anglian Water and The Clerk will contact them.

ACTION: The Clerk

- PLY32/15 To receive an update on the BMX Trails:**
Cllr Barrett reported that things are going well. The insurance will be due soon and will be paid for by the council. Photographs have been sent in to the magazine and are available on the website.
- PLY33/15 Income and Expenditure (See Appendix 1)**
The committee considered and accepted the report.
- PLY34/15 To consider items for the Precept**
The committee considered items for the precept using the Pro Forma provided: these included on-going costs and, for projects, the Skateboard Park, for which money is being put aside on a yearly basis, the refurbishment of the Moor Play Area which has been inspected and may need a big injection of money soon, perhaps from the Community Benefit, and, for the provision of lights outside the pavilion to aid the Youth Club. The Clerk will find quotes for this work.
ACTION: The Clerk
- PLY35/15 Correspondence:**
None
- PLY36/15 To discuss any matters concerning Youth Issues:**
Nothing to report
- PLY37/15 To discuss any matters concerning the Village Ranger, Handyman/Caretaker:**
In the absence of the Ranger, there was nothing to report.
- PLY38/15 To accept notices and matters for the next Agenda**
(a) Precept
The Chairman closed the meeting at 9.08 p.m.

APPENDIX 1

Paid Expenditure Transactions

07/10/15

between 01/04/15 and
Start of year 01/04/15

Cheque	Paid date	Tn no	Gross	Vat	Net	Cttee	Details
Direct Debit	21/04/15	84	£10.07	£0.00	£10.07	PLAY	e.0n
Elec charges	ORG	3000/4					
Direct Debit	29/04/15	4	£246.00	£0.00	£246.00	PLAY	South Cambs District
Council	Rates for the pavilion	3000/2					
Direct Debit	29/04/15	5	£9.52	£0.45	£9.07	PLAY	e.0n
Elec charges for	ORC	3000/4					
104313	29/04/15	16	£62.40	£10.40	£52.00	PLAY	P J Robinson
refixing pavilion	clock	3000/2					
BACS	29/04/15	17	£120.00	£0.00	£120.00	PLAY	Morley Manufacturing
safety grills on	slide	3000/3					
Direct Debit	29/04/15	33	£122.13	£5.82	£116.31	PLAY	e.0n
Elec charges for	pavilion	3000/2					
BACS	30/04/15	9	£158.10	£0.00	£158.10	PLAY	South Cambs District
Council	Trade residual collection: pavilion	3000/2					
BACS	30/04/15	87	£81.97	£0.00	£81.97	PLAY	Bannold
Paving	3000/3						

Direct Debit Council	01/05/15	144	£250.00	£0.00	£250.00	PLAY	South Cambs District
BACS Ground	28/05/15	55	£744.00	£124.00	£620.00	PLAY	Herts And Cambs
	Renovate skate board ramp site	3000/4					Maintenance Limited e.0n
Direct Debit	28/05/15	60	£222.78	£37.13	£185.65	PLAY	e.0n
Elec charges for the pavilion		3000/2					
Direct Debit	28/05/15	61	£24.16	£1.15	£23.01	PLAY	e.0n
Elec charges for ORG		3000/4					
Direct debit	28/05/15	62	£1.48	£0.75	£0.73	PLAY	e.0n
Elec charges for adj sports club		3000/4					
DD Council	01/06/15	198	£250.00	£0.00	£250.00	PLAY	South Cambs District
	Rates for the pavilion	3000/2					
Direct Debit Company	23/06/15	72	£25.75	£0.00	£25.75	PLAY	Cambridge Water
	Charges for Sports pavilion	3000/2					
Direct Debit	23/06/15	116	£81.39	£3.88	£77.51	PLAY	e.0n
Elec charges for pavilion		3000/2					
Direct Debit	23/06/15	117	£12.44	£0.59	£11.85	PLAY	e.0n
Elec charges for adj sports social club		3000/4					
DD Council	01/07/15	265	£250.00	£0.00	£250.00	PLAY	South Cambs District
	Rates for the pavilion	3000/2					
104333	29/07/15	178	£495.00	£0.00	£495.00	PLAY	Beactive Melbourn Ltd
Payment for Youth Club		3100					
BACS	29/07/15	181	£84.00	£14.00	£70.00	PLAY	Briar Security Systems
Intruder Alarm Annual Maintenance Charge		3000/2					
BACS	29/07/15	187	£62.40	£10.40	£52.00	PLAY	P J Robinson
Reapair water leak beneath sink in the		3000/2					
							pavilion
Direct Debit	29/07/15	204	£56.42	£1.23	£55.19	PLAY	e.0n
Elec charges for pavilion		3000/2					
DD Council	01/08/15	316	£250.00	£0.00	£250.00	PLAY	South Cambs District
	Rates for the pavilion	3000/2					
BACS	26/08/15	233	£1,206.00	£201.00	£1,005.00	PLAY	The Hertfordshire
Summer provision for youth club		3100					
BACS	26/08/15	242	£368.40	£61.40	£307.00	PLAY	Groundwork Trust Wicksteed Leisure
fixing equipment in Clear Cres Play Area		3000/3					
Direct Debit	26/08/15	248	£11.38	£0.54	£10.84	PLAY	e.0n
Elec charges for ORG		3000/4					
Direct Debit	26/08/15	249	£25.32	£1.21	£24.11	PLAY	e.0n
Elec charges for the pavilion		3000/2					
Direct Debit	26/08/15	251	£0.84	£0.58	£0.26	PLAY	e.0n
Elec charges adj Sports & Social		3000/4					
BACS	28/08/15	320	£2,350.00	£0.00	£2,350.00	PLAY	Shire Tree Surgery
Work on ORG		3000/4					
BACS					30/09/15		
104346	30/09/15	244	£180.00	£0.00	£180.00	PLAY	Maintenance Limited Beactive Melbourn Ltd
payment for hire of pavilion for the youth		3100					
							club
BACS Ground	30/09/15	292	£96.00	£16.00	£80.00	PLAY	Herts And Cambs
	Re-fit seat at chess table	3000/4					
Direct Debit	30/09/15	298	£25.04	£1.19	£23.85	PLAY	Maintenance Limited e.0n
Elec charges for pavilion		3000/2					
Direct Debit	30/09/15	300	£12.06	£0.57	£11.49	PLAY	e.0n
Elec charges for Adj Sports Social Club		3000/4					
BACS Ground	30/09/15	305	£180.00	£30.00	£150.00	PLAY	Herts And Cambs
	Cut of Recreation Ground and ORG	3000/4					Maintenance Limited

BACS Ground	30/09/15 Pitch marking	311 3000/4	£180.00	£30.00	£150.00	PLAY	Herts And Cambs Maintenance Limited
BACS Ground	30/09/15 Cutting of both recreation grounds	313 3000/4	£180.00	£30.00	£150.00	PLAY	Herts And Cambs Maintenance Limited
BACS Lighting in pavilion	30/09/15 3000/2	314	£74.40	£12.40	£62.00	PLAY	P J Robinson
BACS Reset alarm system at the pavilion	30/09/15 3000/2	329	£87.00	£14.50	£72.50	PLAY	Briar Security Systems
BACS Extra occasional worker for the youth club	30/09/15 3100	330	£978.00	£163.00	£815.00	PLAY	The Hertfordshire Groundwork Trust
BACS Ground	30/09/15 1 cut of NRG & ORG3000/4	332	£180.00	£30.00	£150.00	PLAY	Herts And Cambs Maintenance Limited
Direct Debit The Pavilion	30/09/15 3000/2	345	£70.18	£3.34	£66.84	PLAY	e.0n
Total			£10,304.63	£885.53	£9,419.10		

Received Income Transactions

07/10/15

between 01/04/15 and
Start of year 01/04/15

Paying ref.	Received date	Tn no	Gross	Vat	Net	Cttee	Details	
BACS	30/04/15	8	£1,155.00	£0.00	£1,155.00	PLAY	Little Hands Nursery	Rent
Cr	29/05/15	20	£1,155.00	£0.00	£1,155.00	PLAY	Little Hands Nursery	Rent
Cash	23/06/15	15	£150.00	£0.00	£150.00	PLAY	H.Harris	
Fee for the fair 2015		320						
Cheque 00247823/06/15		17	£650.00	£0.00	£650.00	PLAY	Meldreth Parish Council	
MAYD Contribution		370						
Cheque 10102423/06/15		19	£40.00	£0.00	£40.00	PLAY	H.Harris	
Payment for water & elec for the fair		320						
BACS	30/06/15	27	£1,155.00	£0.00	£1,155.00	PLAY	Little Hands Nursery	Rent
BACS	30/07/15	41	£1,155.00	£0.00	£1,155.00	PLAY	Little Hands Nursery	Rent
	30/08/15	46	£1,155.00	£0.00	£1,155.00	PLAY	Little Hands Nursery	Rent
BACS	01/09/15	43	£5,000.00	£0.00	£5,000.00	PLAY	Melbourn Parish Council	
MAYD donation from prior year		370						
Total			£11,615.00	£0.00	£11,615.00			

