

MELBOURN PARISH COUNCIL MINUTES

Minutes of the Conservation Committee held on Monday, 21st September, 2015 in the upstairs meeting room of the Melbourn Community Hub commencing at 8.00 pm.

Present: Cllrs. Tulloch (Acting Chair), M. Townsend, M.Sherwen, C.Stead, K.Crosby, U.Cleminson, The Ranger and V.Barrett

In attendance: The Clerk

CON27/15 Apologies for Absence:

Cllrs Bloomfield and Hales for work reasons and Cllr Gatward for personal reasons.

CON28/15 Declarations of Interest:

None

CON29/15 Minutes of the meeting held on Monday, 10th August 2015:

It was proposed by Cllr. Townsend seconded by Cllr. Sherwen and agreed that the minutes of the meeting held on 10th August, 2015 be signed as a true record.

CON30/15 Report on the Meeting held on 10th August

Nothing to report

CON31/15 Income and Expenditure:

The committee received the Clerk's Report. (See Appendix 1)
The Clerk to write to Barbara MacKellar.

**IT WAS PROPOSED BY CLLR BARRETT AND SECONDED BY
CLLR TOWNSEND THAT THE INCOME & EXPENDITURE REPORT
BE RECEIVED. This was CARRIED.**

CON32/15 Update on Stockbridge Meadows:

The Ranger reported that the paths and both wildflower meadows have been cut and the volunteers are going to rake it off. There is a need to improve some of the fencing around the trees. The ranger is to plant some Yellow Rattle to keep down the grass. The Ranger and the volunteers are going to get rid of the Ragwort. The car park needs more gravel.

CON33/15 To receive an update on Beechwood Avenue

The Clerk reported that this was now complete and the ownership lies with the parish council. It is now necessary to draw-up a maintenance regime and to check out the trees. The Clerk to contact Herts and Cambs Ground Maintenance and Shire Tree Surgery.

The Clerk reported that a cheque has been received from the Beechwood Residents' Association which is the residual money left over after they have paid their solicitor. The Clerk to write to Mr Moody to thank him

ACTION: The Clerk

CON34/15 To discuss issues regarding the Parish Clock

The Clerk has still not heard from Smiths of Derby regarding a quote for the re-gilding of the clock which is urgently required in order to take advantage of

the scaffolding now on the Tower. The Clerk to talk to Roger Mellor and to remind Smiths.

ACTION: The Clerk

CON35/15 Correspondence:

None

CON36/15 Report from the Ranger:

The Ranger reported that the emptying of the bins has been unsatisfactory and this has been reported to SCDC which has rectified the problem.

There is a new bin on the ORG.

The Ranger will raise a flower bed by the Cross for the winter.

CON37/15 To consider items for next year's Precept.

1. The Boardwalk: it was agreed some time ago that money should be set aside to be able to do this over the next few years.
2. A seat around the tree.
3. The area of the Cross to be refurbished. The Clerk to ask the War Memorial Working Party to re-form to take this forward.
4. The wall around the churchyard needs to be examined. The Ranger to do this initially.

CON38/15 Village Allotments:

- (a) After a discussion about the work already undertaken and the future work to be done on the allotments in the coming year with regard to the water supply, it was agreed to raise the rents for tenants by 15%.
- (b) The Clerk and Assistant Clerk to reword the Tenancy Agreement with regard to the question of sheds and to update the letter with regard to the increase, the need to take out insurance with the St George's Allotment Association. The question is to be raised about the provision of a toilet.

ACTION: The Clerk and the Assistant Clerk

CON39/15 To accept items and matter for the next agenda.

None

The Acting Chairman closed the meeting at 8.53 p.m.

APPENDIX 1

Paid Expenditure Transactions

15/09/15

between 01/04/15 and
Start of year 01/04/15

Cheque	Paid date	Tn no	Gross	Vat	Net	Cttee	Details
BACS	29/04/15	8	£20.00	£0.00	£20.00	CON	Barbara MacKellar
83, High Street	1300						
BACS	29/04/15	12	£675.00	£0.00	£675.00	CON	Shire Tree Surgery
Thatcher Stanfords	Close reduction of 1000						

BACS Ground	29/04/15	22	£256.01	£42.67	£213.34	CON	Herts And Cambs
	Monthly maintenance	106	1400				Maintenance Limited
BACS Ground	29/04/15	31	£84.00	£14.00	£70.00	CON	Herts And Cambs
	Water new hedge in Worcester Way	1300					Maintenance Limited
BACS Ground	29/04/15	32	£2,160.00	£360.00	£1,800.00	CON	Herts And Cambs
	Construct 6 concrete bases & fit benches	1300					Maintenance Limited
BACS 83, High Street	28/05/15	65	£24.00	£0.00	£24.00	CON	Barbara MacKellar
	1300						
BACS Ground	28/05/15	76	£720.00	£120.00	£600.00	CON	Herts And Cambs
	concrete bases and benches	1100					Maintenance Limited
BACS Ground	28/05/15	77	£504.00	£84.00	£420.00	CON	Herts And Cambs
	Extensions to bases, remove benches & fit	1100					Maintenance Limited
	picnic benches						
BACS 1000	03/06/15	194	£500.00	£0.00	£500.00	CON	Melbourn Water Aid
BACS Ground	23/06/15	57	£256.01	£42.67	£213.34	CON	Herts And Cambs
	S106 areas	1400					Maintenance Limited
Direct Debit Company	23/06/15	70	£135.60	£0.00	£135.60	CON	Cambridge Water
	Charges for the Moor Allotments	1000					
Direct Debit Company	23/06/15	71	£15.67	£0.00	£15.67	CON	Cambridge Water
	Charges Grays Allotments	1000					
Direct Debit	23/06/15	130	£22.18	£1.06	£21.12	CON	e.0n
	Elec charges for ORG	1300					
BACS 83, High Street	23/06/15	134	£16.00	£0.00	£16.00	CON	Barbara MacKellar
	1300						
BACS Ground	23/06/15	138	£276.00	£46.00	£230.00	CON	Herts And Cambs
	allotments x 2	1000					Maintenance Limited
BACS Ground	23/06/15	157	£84.00	£14.00	£70.00	CON	Herts And Cambs
	Water hedge in Worcester Way	1300					Maintenance Limited
BACS Ground	29/07/15	172	£252.00	£42.00	£210.00	CON	Herts And Cambs
	Clear allotment 6A	1000					Maintenance Limited
BACS Ground	29/07/15	173	£168.00	£28.00	£140.00	CON	Herts And Cambs
	Watering New Road Cemetery &	1300					Maintenance Limited
	Worcester Way						
BACS 83, High Street	29/07/15	184	£16.00	£0.00	£16.00	CON	Barbara MacKellar
	1300						
BACS Ground	29/07/15	202	£492.00	£82.00	£410.00	CON	Herts And Cambs
	cut back of open spaces to enable regular	1300					Maintenance Limited
	maintenance						
Direct Debit	29/07/15	203	£17.47	£0.83	£16.64	CON	e.0n
	elec charges for ORG	1100					
BACS Ground	29/07/15	209	£256.01	£42.67	£213.34	CON	Herts And Cambs
	S106 Maintenance	1400					Maintenance Limited
104334	29/07/15	211	£208.18	£0.00	£208.18	CON	John Travis
	Peat, compost and plants	1100					
BACS	26/08/15	234	£648.00	£108.00	£540.00	CON	MD Landscapes
	Work carried out in April: inners and verges	1200					
BACS	26/08/15	235	£336.00	£56.00	£280.00	CON	MD Landscapes
	Work carried out in May: inners	1200					
BACS	26/08/15	236	£648.00	£108.00	£540.00	CON	MD Landscapes
	Work carried out in June: inners and	1200					
BACS	26/08/15	237	£648.00	£108.00	£540.00	CON	MD Landscapes
	Work carried out in July: inners, verges	1200					
BACS	26/08/15	239	£256.01	£42.67	£213.34	CON	Herts And Cambs

Ground	five areas of the village	1400						Maintenance Limited
BACS	26/08/15	246	£30.00	£0.00	£30.00	CON		Barbara MacKellar
83, High Street	1300							
Total			£9,724.14	£1,342.57	£8,381.57			

Received Income Transactions

between 01/04/15 and
15/09/15

Start of year 01/04/15

Paying ref.	Received date	Tn no	Gross	Vat	Net	Cttee	Details
Cheque	29/04/15	10	£50.00	£0.00	£50.00	CON	Miscellaneous
Allotment rents payment	100						
Cr	29/05/15	22	£37,422.67	£0.00	£37,422.67	CON	Light Source
Energy repay	120						
BACS	01/09/15	39	£1,594.69	£0.00	£1,594.69	CON	Cambridge County
Council	Grass cutting grant	110					
Total			£39,067.36	£0.00	£39,067.36		